

**CITY OF WAYNESBORO BOARD AGENDA
REGULAR MEETING/BUDGET HEARING
SEPTEMBER 4, 2012
6:00 P. M.**

- I. CALL MEETING TO ORDER.
- II. INVOCATION.
- III. ROLL CALL.
- IV. OPEN/CLOSE PUBLIC HEARING REGARDING 2012-2013 PROPOSED BUDGET.
- V. DECISIONS.
 - A. ADOPT AGENDA.
 - B. ADOPT MINUTES OF AUGUST MEETINGS.
 - C. APPROVE CLAIMS DOCKET.
 - D. APPROVE NARCOTICS CLAIMS DOCKET.
 - E. APPROVE TRAVEL.
 - 1. Mayor Joe Taylor and Rodney Parker to attend EPA/DEQ Wastewater Conference September 13, 2012 in Hattiesburg, MS.
 - 2. Willard Crocker and Eric S. Bunch to attend Mississippi Burn Symposium October 24, 2012 in Pearl, MS.
 - 3. Officials to attend MML Small Town Conference November 15-16, 2012 in Meridian, MS.
 - F. DISCUSS VOTER ROLLS WITH ELECTION COMMISSIONERS AND AUTHORIZE PAYMENT.
 - G. DISCUSS ECONOMIC DEVELOPMENT ISSUES WITH SEAN DUNLAP.
 - H. CONSIDER PAYMENT OF INVOICE NO. 0070675 TO PICKERING IN THE AMOUNT OF \$5,250.00 FOR SERVICES RENDERED IN REGARDS TO SEWER PLANNING.
 - I. CONSIDER APPROVAL OF CDBG/CAP REQUISITION FORM IN REGARDS TO WATER WELL PROJECT. REQUISITION CONSISTS OF INVOICES TO SAMPLE, HICKS & ASSOCIATES IN THE AMOUNT OF \$5,000.00 AND PICKERING FIRM, INC. IN THE AMOUNT OF \$6,700.00.
 - J. CONSIDER AMERICAN RED CROSS REQUEST FOR DONATION IN THE AMOUNT OF \$3,000.00.
 - K. CONSIDER PURCHASE OF AD IN NAACP FREEDOM FUND BANQUET BOOKLET.
 - L. DISCUSS PROCEDURES FOR NOTIFYING ALDERMEN AND CITY ATTORNEY REGARDING SPECIAL MEETINGS.
 - M. DISCUSS OPENING/CLOSING SEASON FOR SPLASH PAD OPERATION AND RENTALS FOR EVENTS.
 - N. DISCUSS PRIVATE PROPERTY CLEAN UP.

O. DISCUSS ECIVICS CONTRACT.

P. DISCUSS PLACEMENT OF 4-WAY STOP SIGNS AT INTERSECTION OF MCILWAIN DR.
AND WAYNE STREET.

Q. DISCUSS SEWER IMPROVEMENTS UPDATE.

ADJOURN

**SPECIAL MEETING
SEPTEMBER 4, 2012**

**MINUTES OF A SPECIAL
CALL MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Call Meeting on Tuesday, September 4, 2012 at 5:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray gave the invocation. Those present were Mayor Joe Taylor, Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett, and Richard Johnson. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, Court Judge Charles Chapman, Treatment Plant Operator Rodney Parker and Parks and Recreation Supervisor Ray Polk.

BUDGET WORK SESSION

There was a budget work session held with the Mayor, Board of Aldermen and city department heads regarding the 2012-2013 Proposed Budget but no official action was taken.

There being no further business at hand, the meeting was adjourned.

APPROVED BY ME THIS 4th
DAY OF September, 2012.



MAYOR

ATTEST: Sytrecia Hull
CITY CLERK

**REGULAR MEETING
BUDGET HEARING
SEPTEMBER 4, 2012**

**MINUTES OF THE REGULAR
MEETING OF THE MAYOR AND
BOARD OF ALDERMEN, CITY
OF WAYNESBORO, MS.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a regular meeting on Tuesday, September 4, 2012 at 6:00 p.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Bro. Lynn Mackey rendered the invocation. Present were Mayor Joe Taylor; Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett and Richard Johnson. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull, Police Chief James Bunch, Fire Chief Willard Crocker, Assistant Fire Chief Eric Scott Bunch, Zoning Administrator Ken Roberts, Treatment Plant Operator Rodney Parker, Parks and Recreation Supervisor Ray Polk and Street Supervisor Cecil Cooley. A representative of the local media was also in attendance as well as some citizens.

**PUBLIC HEARING OPENED TO RECEIVE COMMENTS REGARDING FY
2012-2013 PROPOSED BUDGET**

At this time the public hearing was opened as advertised to receive comments from concerned citizens regarding the FY 2012-13 Proposed Budget. There was no one present to comment on the proposed spending plan, therefore, the public hearing was closed.

AGENDA ADOPTED

It was moved by Alderman Greg Johnson and duly seconded by Alderman Gray to adopt the agenda as amended. All voted aye. Motion declared carried unanimously.

MINUTES ADOPTED

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Barnett that the minutes of the August meetings be adopted as printed. All voted aye. Motion declared carried unanimously.

CLAIMS DOCKET APPROVED

Upon motion of Alderman Gray and duly seconded by Alderman Richard Johnson, the Board voted to approve payment of the Claims Docket #'s 44773 through 45086, Warrant #'s 41314 through 41451. Alderman Barnett and Alderman Wilson left the room during discussion and vote on the claims docket. However, the remaining Aldermen voted aye and the motion was carried by a majority vote.

NARCOTICS CLAIMS DOCKET APPROVED

It was moved by Alderman Wilson and duly seconded by Alderman Barnett to approve payment of the Narcotics Claims Docket. All voted aye. Motion declared carried unanimously.

TRAVEL APPROVED

Motion was made by Alderman Greg Johnson, duly seconded by Alderman Wilson and unanimously approved to authorize the following travel:

- Mayor Joe Taylor and Rodney Parker to attend EPA/DEQ Wastewater Conference September 13, 2012 in Hattiesburg, MS. and that they are reimbursed for meals,

mileage and all related expenses.

- Willard Crocker and Eric S. Bunch to attend a Mississippi Burn Symposium October 24, 2012 in Pearl, MS and that they be reimbursed for meals, mileage, and all related expenses.
- Officials to attend MML Small Town Conference November 15-16, 2012 in Meridian, MS and that they be reimbursed for meals, mileage and all related expenses.

ELECTION COMMISSIONERS PROVIDE UPDATE ON PURGING VOTER ROLLS

The Election Commissioners (Terry Lancaster, Allene Rigney and Donna Walker) were in attendance to provide an update on the status of purging the voter rolls. After discussion, a motion was made by Alderman Richard Johnson and duly seconded by Alderman Barnett that the Election Commissioners continue to work one (1) day per week on the voter rolls and that they each be paid \$80.00 per day for their services. All voted aye. Motion declared carried unanimously.

AUTO DEALERSHIP TO PROMOTE SALES AT WAYNESBORO-WAYNE COUNTY LIBRARY PARKING LOT

Economic Development Director Sean Dunlap was in attendance seeking permission for a prospective auto dealership to set up temporarily at the front of the Waynesboro-Wayne County Library Parking Lot to promote sales. Said request was previously approved by the Library Board. Motion was made by Alderman Richard Johnson and duly seconded by Alderman Barnett that said request be granted as long as it is in line with prior use of the property and pending its legality. All voted aye. Motion declared carried unanimously.

ECONOMIC DEVELOPMENT DIRECTOR DISCUSSES MISSISSIPPI MAIN STREET ASSOCIATION

Economic Development Director Sean Dunlap was in attendance to discuss the possibility of the City of Waynesboro becoming a part of the Mississippi Main Street Association. No action was taken.

PAYMENT APPROVED TO PICKERING REGARDING SEWER PLANNING

Motion was made by Alderman Barnett and duly seconded by Alderman Richard Johnson to approve payment of Invoice No. 0070675 to Pickering in the amount of \$5,250.00 for services rendered in regards to the Sewer Planning. All voted aye. Motion declared carried unanimously.

CDBG REQUISITION NO. 6/CAP LOAN REQUEST APPROVED REGARDING WATER WELL PROJECT

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to approve payment of CDBG Requisition No. 6/Cap Loan Request in the amount of \$11,700.00 in regards to the Water Well Project No. 1127-10-380-PF-01. Said requisition consists of invoices to Pickering Firm, Inc. (\$6,700.00) and Sample, Hicks, & Associates (\$5,000.00). All voted aye. Motion declared carried unanimously.

PURCHASE OF AD FROM NAACP APPROVED

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Wilson to approve the purchase of an ad in the NAACP Freedom Fund Banquet Booklet. This action was taken after the Board made a finding that the purchase of such ad would bring into favorable notice the opportunities, possibilities, and resources of the City of Waynesboro. The cost of the full-page ad is \$100.00. All voted aye. Motion declared carried unanimously.

PROCEDURES ADOPTED FOR NOTIFYING ALDERMEN OF SPECIAL CALL MEETINGS

Motion was made by Alderman Barnett and duly seconded by Alderman Greg Johnson that the attached procedures be adopted in addition to requirements stated in Mississippi Code Annotated 21-3-21 for notifying aldermen of special call meetings. All voted aye. Motion declared carried unanimously.

JET WATER SPLASH PAD "SEASON" ESTABLISHED

Motion was made by Alderman Gray and duly seconded by Alderman Greg Johnson that the JET Water Splash Pad Season begin on Memorial Day Weekend of each year and end on Labor Day Weekend of each year. In that same motion, the Board approved the rental of the splash pad site for private parties at a fee of \$60.00 per party. There will be a two-hour time limit for each party reservation. The above actions were approved until further notice. All voted aye. Motion declared carried unanimously.

ZONING ADMINISTRATOR PROVIDES UPDATE ON PRIVATE PROPERTY CLEANUP

Zoning Administrator, Ken Roberts provided the Mayor and Board with an update on the private property cleanup and demolition efforts within the city but no action was taken.

FOUR-WAY STOP SIGNS TO BE PLACED AT INTERSECTION OF WAYNE STREET, MCILWAIN DRIVE, AND RAMEY LANE

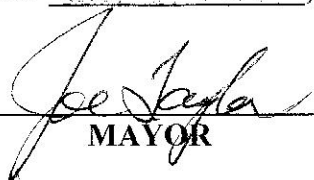
Motion was made by Alderman Greg Johnson and duly seconded by Alderman Barnett that stop signs be placed at the intersection of Wayne Street, McIlwain Drive and Ramey Lane, and that necessary caution lights and striping be installed to complete the process of converting the area to a Four-Way Stop. All voted aye. Motion declared carried unanimously.

PUBLIC WORKS DIRECTOR AUTHORIZED TO PROCEED WITH ALBERT MANHOLE PROJECT (ORIGINALLY KNOWN AS DICKERSON SANITARY SEWER IMPROVEMENTS PROJECT)

Motion was made by Alderman Barnett and duly seconded by Alderman Greg Johnson that Public Works Director Harvey Hull be authorized to proceed with what is known as the Albert Manhole Project (originally known as the Dickerson Sanitary Sewer Improvements Project). Said project consists of relocating an existing sewer line from a flood zone area to a designated non-flood zone. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

APPROVED BY ME THIS 21ST
DAY OF SEPTEMBER, 2012


MAYOR

ATTEST: [Signature]
CITY CLERK

**SPECIAL MEETING
SEPTEMBER 11, 2012**

**MINUTES OF A SPECIAL
CALL MEETING OF THE
MAYOR AND BOARD
OF ALDERMEN, CITY
OF WAYNESBORO.**

BE IT THEREFORE REMEMBERED, that the Mayor and Board of Aldermen met in a Special Call Meeting on Tuesday, September 11, 2012 at 8:45 a.m. in the board room at city hall. The meeting was called to order by Mayor Joe Taylor. Alderman Johnny Gray gave the invocation. Those present were Mayor Joe Taylor, Aldermen Greg Johnson, Johnny Gray, Tammie Wilson, Shane Barnett, and Richard Johnson. Others present were City Clerk Sytrecia Hull, City Attorney Curtis Bates, Public Works Director Harvey Hull Police Chief James Bunch and Fire Chief Willard Crocker. A representative of the local media was also in attendance.

2012 ASSESSMENT ROLLS APPROVED

Whereas the assessment rolls for the 2012 tax year having been equalized by the Wayne County Board of Supervisors and filed with the municipal clerk as required by law; It is therefore ordered by the Mayor and Board of Aldermen of the City of Waynesboro, Mississippi that said assessment rolls be approved for collection of taxes by the Wayne County Tax Collector after the levy is set on the following assessed valuations by the city:

Real Property	28,192,850
Personal Property	9,593,026
Motor Vehicle	4,663,078
Public Utilities	<u>1,563,770</u>
	44,012,724

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray that said order be approved. Voting was as follows:

Alderman Greg Johnson -Aye
Alderman Johnny Gray -Aye
Alderman Tammie Wilson -Aye
Alderman Shane Barnett -Aye
Alderman Richard Johnson -Aye

Motion declared carried unanimously.

RESOLUTION ADOPTED SETTING 2012 TAX LEVY

Upon motion of Alderman Wilson and duly seconded by Alderman Richard Johnson, the Board voted unanimously to adopt the attached resolution setting the tax levy and distribution for the 2012 tax year at 27.5 mills with the following distribution:

General Fund	20.5 Mills
Fire Fund	7 Mills
Total	27.5 Mills

Voting was as follows:

Alderman Greg Johnson -Aye
Alderman Johnny Gray -Aye
Alderman Tammie Wilson -Aye
Alderman Shane Barnett -Aye
Alderman Richard Johnson -Aye

Motion declared carried unanimously.

FIVE PERCENT (5%) PAY INCREASE APPROVED FOR CITY EMPLOYEES

Motion was made by Alderman Wilson and duly seconded by Alderman Richard Johnson that city employees receive a five percent (5%) pay increase per the salary schedule on file in the personnel office. Said increase will take effect October 1, 2012 and does not include the Mayor and Board of Aldermen. Voting was as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye

Motion declared carried unanimously.

PROPOSED BUDGET ADOPTED FOR FISCAL YEAR 2012-2013

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Gray to adopt the attached resolution adopting the FY 2012-2013 Proposed Budget. Voting was as follows:

Alderman Greg Johnson -Aye
 Alderman Johnny Gray -Aye
 Alderman Tammie Wilson -Aye
 Alderman Shane Barnett -Aye
 Alderman Richard Johnson -Aye

Motion declared carried unanimously.

AGREEMENT WITH KIM'S CHRYSLER DODGE JEEP APPROVED

Motion was made by Alderman Greg Johnson and duly seconded by Alderman Richard Johnson to authorize the city attorney to prepare and Mayor Taylor to sign a contract release between the City of Waynesboro and Hobbs Automotive, Inc. DBA Kim's No Bull, concerning the use of the Waynesboro-Wayne County Library Parking Lot. All voted aye. Motion declared carried unanimously.

**CLARIFICATION ESTABLISHED REGARDING TERMS FOR CAP LOAN
 (WATER SUPPLY WELL PROJECT NO. 1127-10-380-PF-01)**

In reference to the minutes of May 10, 2011, regarding the city's intent to proceed with a CAP Loan for the construction of a new water well, project estimates show that the city will borrow \$519,500.00 to be used to match a grant. However, the city was approved to borrow up to \$600,000.00 in CAP monies. A motion was made by Alderman Gray and duly seconded by Alderman Barnett that the above-mentioned clarification be made regarding the previous minutes. All voted aye. Motion declared carried unanimously.

There being no further business at hand, the meeting was adjourned.

APPROVED BY ME THIS 11th
 DAY OF September, 2012.



 MAYOR

ATTEST: 

 CITY CLERK